

Minutes of Bishop Tufnell C.E. (Aided) Infant School

Joint Parent Association Meeting Held on Thursday 26th May 2016 at The Southdowns

		ACTION
1.	<p>Present/Introductions</p> <p>Charlotte Caspall, Lizz Dugan, Dean Brockwell, Sarah Checkley, Angela Flockhart, Nina Short, Helen Dendy</p>	
2.	<p>Apologies</p> <p>Nelly Walsh, Denise Edwards</p>	
3.	<p>Summer Fair</p> <p>SC confirmed Celebration Samba have provisionally agreed to play at the event and awaiting contact back from the college to see what other acts they may have available. DB will use bands PA system for the event.</p> <p>DB also confirmed other entertainment will be provided on the day by Sabrina's dance group, Gymnastics, Street Dance group and the sea scouts will attend.</p> <p>AF and HD will run the Pimms tent. Ice to be purchased for the pimms.</p> <p>Ice Cream – DB has had contact with Mr Whippy and waiting to confirm availability to attend event. Have offered him a flat rate of £130 to attend</p> <p>Face painting – Lizz to put a notice up in staff room of BTI and BTJ to ask for teachers help to run the face painting and any other help they can give.</p> <p>Bouncy Castle – LD provided the group with prices and options she had been quoted and group agreed on 2 castles and they were booked.</p> <p>Plants – CC told group that Clare Rhoades has confirmed plants will be supplied by Katherine De La Mora, a parent from Willow class. Clare Rhoades has asked for help on the day before the fayre to collect the plants and bring into school. DB said he could help. CC to ask Clare Rhoades for pricing and info on the plants so pass onto whoever will be running the stall on the day. DB said Diana will run the plant stall.</p> <p>Raffle- CC is now sourcing prizes for the raffle. HD to contact Southdowns and The George. DB to contact Butlins. Group Spoke about when raffle tickets to go out and agreed they should go out asap ideally with disco letters</p> <p>Strawberries – LD enquired with last years donor who are unable to provide this year so will look into other donors.</p> <p>Fire Brigade – CC had confirmation from HB that she has asked the fire brigade to attend and they have stated they will be able to as long as no other arrangements and that they will need a hard surface to park on and easy access to the exit.</p> <p>St John's Ambulance – DB has contacted and we are awaiting confirmation of attendance.</p>	<p>SC</p> <p>LD</p> <p>CC</p> <p>CC, HD, DB</p>

	Group Agreed that after the event a letter of thanks to go out to all donors and prize givers and others to be put on reverse of the lucky programme.	
2.	<p>BTI Meeting Minutes</p> <p>LD made group aware of current finances and we agreed that with the purchase of the caterpillar it would leave minimal in the account. Therefore group discussed other options and agreed on a sea monster for the playground that would save money and allow us to start saving for other playground equipment. LD to order</p>	LD
3.	<p>Father's Day Craft</p> <p>Group agreed date to take place will be Thursday 16th June and that 10 helpers would be required. CC to ask for helpers via email and facebook page.</p>	CC